

# Maikl Filimonhchuk

## Junior Manual QA

### To Yana Sivakova, ATLAS IAC

Good day!

My name is Mykhailo FILIMONCHUK. On the robota.ua job search site, I found an open vacancy for the position of QA engineer and I want to offer you my candidacy. I am convinced that my personal qualities obtained during my service in the army (29 years), and the acquired skills and knowledge will effectively affect the work in your company.

Passed manual testing courses at the "IT Life" International Academy. I do not yet have experience working in IT structures, but I have such qualities as frankness, accuracy, punctuality, a desire to learn and a great desire to master this field and work in your team.

Brief information about my professional and personal qualities:

- I have experience in personnel management (worked in management positions for more than 7 years);
- I have educational skills in working with personnel (service in the army - 29 years);
- I have basic knowledge of manual testing, familiar with the rules of compiling test documentation, certain skills in working with Jira, TestRail and Postman;

Basic personal qualities: determination, efficiency and stress resistance.

I am ready for a personal interview, during which I will be able to tell more about myself.

Sincerely, Mykhailo.

### Details

Odessa, Ukraine  
mishafil123456@gmail.com  
+38(066)-734-69-80



# Maikl Filimonhchuk, Junior QA Engineer

ODESSA, UKRAINE · mishafil123456@gmail.com · +38(066)-734-69-80

## PROFILE

responsibility, attentiveness, purposefulness, organizational and management skills, I carefully listen to criticism, draw appropriate conclusions, work in a team, monitor the performance of assigned tasks.

## EMPLOYMENT HISTORY

### Head of the fire safety service., Security firm,

2020 — 2023, Odessa.

Functional duties:

- planning, organization and implementation of measures to ensure fire safety of the enterprise;
- implementation of organizational control over training of members of commissions for testing knowledge on fire safety issues;
- development of a training program on fire safety issues;
- conducting work with the company's personnel on fire safety issues;

### Head of HR department., Security firm,

2012 — 2020, Ananiv (Odesa region).

Functional duties:

- organization of personnel work at the enterprise, management of personnel documentation, hiring, dismissal of employees, organization and conduct of attestation commissions, etc.

## EDUCATION

### Kropyvnytskyi Interstate Institute for Human Development at the University "Ukraine", full higher

2015 — 2017, Kropyvnytskyi

Manager of foreign economic activity.

### National Academy of the State Border Service of Ukraine,, bachelor's degree

1995 — 1999

engineer of operation of automobile and special equipment

## COURSES

### Manual testing software, International Academy "IT Life"

2022 — 2023

## SKILLS

Microsoft Excel

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Microsoft Office

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Computer Skills

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Ability to Work Under Pressure

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Communication Skills

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Ability to Work in a Team

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## HOBBIES

Running, gymnastics, winter sports, cycling, hiking, etc.

## LANGUAGES

Ukrainian

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English

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